



MICHIGAN REALTORS®

REQUIRED DOCUMENTATION CHECKLIST

Please see each situation below to determine which documents are required with your application:

IF YOU OWN YOUR PRIMARY HOME AND PAY A MONTHLY MORTGAGE	IF YOU OWN YOUR HOME (no mortgage)	IF YOU ARE A HOMEOWNER OR RENTER, WERE DISPLACED, & HAVE NEW LIVING ARRANGEMENTS <small>(must have new lease documentation)</small>	IF YOU ARE A HOMEOWNER OR RENTER, WERE DISPLACED, & STAYED AT A HOTEL OR AIRBNB <small>(must have physical damage to residence)</small>	IF YOU ARE A RENTER, RECEIVED AN EVACUATION NOTICE, & STAYED AT A HOTEL OR AIRBNB
Please provide the following:	Please provide the following:	Please provide the following:	Please provide the following:	Please provide the following:
Photo ID	Photo ID	Photo ID	Photo ID	Photo ID
Mortgage statement of damaged property (must list applicant's first/last name and address of damaged property)	Copy of property taxes or property deed (must list applicant's first/last name and address of damaged property)	Copy of NEW lease agreement for the NEW leased property (must list applicant's first/last name, date of new lease, address of new leased property, executed signatures by the applicant and landlord)	Hotel receipt (must list first/last name, date, duration of stay, room & tax rate, and proof of payment in full) OR Airbnb receipt (must list first/last name, date, duration of stay, room rate, and proof of payment in full)	Hotel receipt (must list first/last name, date, duration of stay, room & tax rate, and proof of payment in full) OR Airbnb receipt (must list first/last name, date, duration of stay, room rate, and proof of payment in full)
Proof of damage (photo damages, insurance estimates, copy of written claims, <u>or</u> copy of repair estimates)	Proof of damage (photo damages, insurance estimates, copy of written claims, <u>or</u> copy of repair estimates)	Proof of damage (photo damages, insurance estimates, copy of written claims, <u>or</u> copy of repair estimates)	Proof of damage (photo damages, insurance estimates, copy of written claims, <u>or</u> copy of repair estimates)	Proof of damage: Evacuation Notice



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You **will qualify** for aid if you meet any of the following:

- If you own your **primary residence**, pay a monthly mortgage, and there was physical property damage due to the storm.
- If you own your **primary residence** (no mortgage) and there was physical property damage due to the storm.
- If you have a new lease/lease agreement due to displacement from your primary residence as result from the storm.
- If you rent your primary residence, were evacuated, and incurred a hotel or Airbnb expense as a result from the storm.

You will **not qualify** for this grant program if any of the following pertain:

- If you rent your home, encountered damages, and were not displaced.
- If you experienced a power outage without physical property damage.
- If there was not damage to your primary dwelling.

Please note:

- If the documentation provided (mortgage statement, rental agreement, hotel receipt, insurance claims, reports, and/or repair estimates) list a different name other than the applicant's name, please provide a copy of the other individual's photo ID and explain relationship to applicant (i.e. spouse, parent, friend).